**DRAFT MINUTES OF GREAT AND LITTLE BARUGH PARISH COUNCIL MEETING**

**MONDAY 15TH OCTOBER 2018**

**THE GOLDEN LION, GREAT BARUGH**

**Present** Cllr. Sarah Houlston (Chair)

 Cllrs. Karen Garrett (Acting Clerk and Vice Chair)

 Cllr. Richard Metcalfe

 Cllr. Milner

Residents Present

 Mrs A Milner, Mr and Mrs French, Mr & Mrs Gillies, Mr I Boyington

1. To receive apologies for absence

 Cllr Metcalfe

 Jan and Paul Chapman

1. Minutes and Matters arising
2. To approve the minutes of the Meeting held 21.11.17

These were duly approved and signed.

1. To consider any matters arising from the meeting on 21.11.17

Mrs Garrett said the only part of note was Two Ridings Community Fund was currently on hold.

1. Public Session – to allow members of the public to make representations, ask questions and give evidence in respect of any items of business.

Mrs Judy French – is looking into the possibility of obtaining a defibrillator to hopefully be located in the phone box. She has been in touch with Tom Muir who was involved with the Brawby defibrillator who offered good advice on where to start. She has been in touch with Community Heartbeat Trust who are a company who oversee the whole project. There are a number of ways of looking into funding, possibly lottery funding, funding via CAVCA and community fundraising. Mrs French asked about the possibility of getting a representative from Community Heartbeat to attend and give a talk on the finer details. It was wholeheartedly agree that this was a good idea by the PC and residents attending. Mrs Garrett to contact BT/RDC re phone box status. Mrs French will obtain a date for the talk which will be publicised.

Peter French gave an update on neighbourhood watch issues. October is Cybercrime awareness, some of latest scams are pretending to be from phone provider or telephone preference wanting to obtain bank details. Doorstep callers, Peter has leaflets to try deter unwanted doorstep caller. Message in a bottle iniative by Ryedale Lions – a small pot to put a copy of a prescription in with a door/window sticker, useful for vulnerable people who are on medication should emergency services be required to attend. Sticker notifies them to look for prescription medication. Peter has lots available.

Mr J Gillies – there has been a lot of issues with telephone service recently, lots of residents suffering problems. Mrs Garrett said she would email around asking residents to report problems in the hope that it may speed up response to improving the service.

1. To provide a report on Parish Liaison Meeting – Notes from Sarah Houlston

*GDPR Shared Experience – Matt North*

*GDPR – Greater Transparency and Information Security*

*Parish Council need a privacy notice, DP Policy and information asset register.*

*If a serious data breach occurred the information commissioner office should be informed within 72 hours.*

*Public has right of access, they can ask for deletion (consent) and the public have the right to rectification.*

*PC does not need a DP officer*

*PC does need to register with the information commissioners office (ICO) which is a statutory requirement with an annual fee of £40.*

*ico.org.uk/for-organisations/localgov – phone rather than online.*

*Contract needed with ‘data processors’ – website. DP protection clause in contract.*

*RDC will look into helping re contracts. Slides on website – print off*

*Risk assessments - ie CCTV*

*Priorities*

*1 Privacy what you do*

*2 DP Policy how you do it*

*3 Info asset register what we hold*

*4 Review & update contacts who you send it to*

*5 Adapt a ‘data breach’ reporting procedure*

*6 Review IT security (pendrives,personal email*

 *Accounts. Move from personal email accounts.*

 *Need corporate emails.*

*Planning*

*Paper documents – how are we keeping them/disposing of them?*

*Staff struggling printing off plans due to the time it is taking.*

*Cost of printing.*

*End of September – emails leading to RDC website instead of paper.*

*Guidance notes being put together & Open day workshop.*

*Barugh PC email for sending responses to planning applications.*

 *Could send out a CD for large applications. 90% of applications sent electronically.*

*Street Scene Update*

*3 new recycling vehicles - 360 degrees cameras, cycle detection etc*

*Area based approach. Improved service, any changes will be in the next few months. 40% - collection day will not change.*

*Nets for boxes available on request. Community officer can drop off new boxes which come with nets. New boxes denser.*

*RDC offer assisted waste collection.*

*Community First - Rural community council.*

*13 staff in team, Maggie – Ryedale*

 *Lead support for the voluntary and community sector – funding advice, governance advice, village halls etc…*

*Rural champion – lobbying on rural issues, i.e DEFRA, Broadband, affordable housing, transport, Yorkshire farming and food networks.*

*Keywork – second home ownership.*

*Government industrial strategy.*

*Lobbying for England rural strategy post Brexit.*

*Youth volunteering, sustainable community development.*

*Building relationships with CCG - clinical commissioning group. Services being slashed for Ryedale.*

*Can subscribe to a newsletter*

***communitysupport@communityfirstyorkshire.org.uk***

*Leah* ***Swain@communityfirstyorkshire.org.uk***

*Warm and Well SPOC (single point of contact)*

*Citizens advice Mid-North Yorkshire – Laura Thomas*

*NICE guidance – warm homes in winter*

*Insulation etc plus affording bills. 13.3% Ryedale fuel poverty.*

*Target vunerable groups. Work with NYCC, police etc.*

*Warm Home Fund – Laura Thomas*

*Extra resources into Hull county and Ryedale. 150 million fund across UK.*

*Fuel poor households who are not on mains gas system.*

*Cat 1 Northern gas network.*

*Cat 2 more than 2km from gas main. Non gas solutions.*

*Cat 3 Extra support.*

*Bidding in all 3 categories – Ryedale will get funding. Boilers, air source heat pumps, insulation. Bidding in partnership with NYCC and YES energy solutions.*

*Bid going in September 2018.*

*Peter Allen - Gilling PC*

*Ministerial statement - remove planning decisions locally re shale gas. If fracking became National Infrastructure a landowner would have to accept a well.*

*Question*

*Permissive development – are the council going to respond to the ministerial statement? RDC will be putting a voice to it.*

*Since this meeting RDC have voted to put in a representation against PD and NSIP.*

1. To consider planning application 18/00962/HOUSE Mr & Mrs Jones, Cranford House, Wandale Lane, Great Barugh, Malton YO17 6PZ – approved.
2. To consider Permitted Development in the role of Shale Gas Extraction and formulate a Parish Council viewpoint.

Permitted Development was explained by Mrs Houlston for the benefit of the residents and Council members together with NSIP. There is a consultation running until the 25th October which the Parish Council is providing a response to. It was agreed that the Parish Council would express its views on Permitted Development as it undermines local democracy in taking away decisions from local authority. A similar response to NSIP in that decision making is put in front of Government rather than local authorities with little redress for communities once it is enshrined in NSIP.

1. To update on Third Energy Community Liaison Group

Mrs Garrett Stated she had attended two CLG meetings whereby community members were able to ask questions of Third Energy, some residents said they’d not received a questionnaire on how they wished to be contacted by Third Energy. Mrs Garrett explained that no meeting had been held since July and currently the project was in abeyance until a satisfactory financial resilience test was submitted, permission granted and 3 months water monitoring undertaken before any commencement of works. She also updated on other outstanding planning applications from Third Energy for the conventional wells/pipeline. She also explained that the Community Fund would not be available until after Third Energy have fracked.

1. Parish Correspondence

North Yorkshire Police Report for September

Ryedale District Council – planning applications as of 1st October will be online only

NYCC – asking for volunteers for forum for outdoor activities (emailed around residents)

Don’t be a Waster – October issue is being a responsible pet owner.

NYCC – VAS consultation results

RDC – After consultation with PC’s, RDC has decided not to recharge PC’s with election costs

Vale of CCG newsletter

RDC Chairmans letter asking for donations to his charities of choice.

1. To set a date for next meeting

Either last week November/first week December to discuss precept.

Thanks were given to Ian for allowing PC to hold meetings on the premises, meeting closed.