

**Draft Minutes of the Ordinary Meeting of the Great and Little Barugh Parish
Council held via Zoom on Thursday 6th May 2021 at 7.00pm**

1. Reminder by the Chairman of the Council's expectations for the audio or video recording of this meeting.

2. 2.1 To receive apologies.

Councillor Swift

2.2 To approve reasons for absence given by Councillors.

Approved.

3. 3.1 To receive any declarations of interest not already declared under the Council's Code of Conduct or a member's Register of Disclosable Pecuniary Interests.

No declarations of interest recorded.

3.2 To receive, consider and decide upon any applications for dispensation.

None received.

4. To confirm the minutes of the meeting held on 15th February 2021 as a true and accurate record.

Approved.

4.1 To consider matters arising from the meeting held on 15th February.

The Haybarn planning application has been passed to Planning Committee following a lot of interest in it. It was originally a delegated decision. To date no update on when a decision will be made on it.

Regarding the VAS, Swarco have finally given us the quote for the single post. The paperwork is being completed for NYCC to approve.

The land opposite the pub, no further news on that. Mr Kellett has not come back and may have to ask his father in law. Councillor Metcalfe and Councillor Garrett commented it would be good to get this sorted out so we know where we are. Councillor Metcalfe commented when Mr Milner was Chair it was assumed it belonged to the Parish but there isn't any clarification and residents assume that it is free for all to park on the land there and the grassed area. So many houses now have more than one car and the same with Little Barugh. Councillor Houlston commented many villages are the same as the infrastructure was not in place many years ago. Alex Hurd kindly found the plan on Land Registry and is emailing over to Councillor Houlston. It was discussed that we need to pursue claiming it but the downside is the cost for legal expenses and also for maintenance.

5 Public Session – to allow residents and members of the public to make representations, ask questions and give evidence in respect of any items of business.

No items of business put forward.

6 To propose recruitment of two Councillors pending Cllr Garrett's resignation after the Annual Meeting.

Councillor Houlston stated that Councillor Garrett is resigning from the Parish Council for personal reasons and she would like to take the opportunity to thank her for her commitment and hard work for the community in the last 6 years. Councillor Metcalfe seconded that.

There are two councillors vacancies, sadly Bob passed away and we have functioned with four councillors but now reached a point where it would be good to have full complement. To follow protocol notices were displayed on the village noticeboards from the 9th April to the 28th April asking if residents would like a by-election, ten or more requests would indicate a by-election. RDC have confirmed we could go ahead and co-opt. We will now be placing notices for vacancies for two councillors on the notice boards and the website if anyone wanted to apply or find out more information. Councillor Houlstons details will be on the notices. There will be 14 days period to apply.

After 6th May we can no longer operate meetings via Zoom so we are hoping to be able to have meetings in person at Kirby Misperton or Brawby Village Hall.

7 To propose position of RFO (Responsible Financial Officer).

Councillor Swift has offered to take on the role of RFO for the next year.

Proposed by Councillor Houlston and seconded by Councillor Metcalfe. Motion carried.

8 To discuss and adopt amended Code of Conduct and Standing Orders as per latest guidance from YLCA and adoption of complaints procedure.

It was resolved to adopt the amended guidance for Code of Conduct, Standing Orders and Complaints Procedure.

9 To discuss and approve use of Little Barugh Green for the Barughs Community Group.

Mrs Garrett read out a letter requesting use of Little Barugh Village Green for an event and possible future events. Copy included. The Parish Council are trustees of the Green. Councillor Houlston has spoken to Zurich, they required numbers for the event and queried supervision. This was

confirmed as there is someone qualified to do risk assessments on Parish Council and on BGC. Zurich were speaking to underwriters, no response as yet. Councillor Houlston would not have an issue with Green provided insurance and procedures are in place as ultimately the responsibility falls with the Parish Council. Councillor Garrett said she thought the Green would be perfect for events, it is what Greens were designed for. Councillor Metcalfe agreed and said provided enough people were responsible it would be ok, possibly Marshalls or responsible people. Councillor Garrett also stated that in her previous experience of running events, the event holder and the venue usually have their own insurance.

10 Parish Correspondence.

1. Covid updates from the voluntary services.

2. Scarborough and Ryedale Carers resource are looking for volunteers for Derwent Surgery to assist with vaccinations. It is run by Di Keale

3. Government Consultation for Permitted development Rights for Rural Broadband ie mobile masts. Response required by 28th May. It was commented that some are eyesores and other local ones have caused upset in villages ie Terrington. Usually used by all the providers. It has been forwarded to Councillors.

11 AOB - None