**Great and Little Barugh Parish Council**

Minutes of Annual Meeting, 7pm, Thursday 19th May, 2022, at Brawby village hall.

No residents accepted our invitation to attend this meeting.

1. To note attendance of councillors and welcome councillors. Present: Chairman Sarah Houlston, Councillor Sue Gough, Councillor Richard Metcalfe, Councillor Richard Hagger and Mr Jerry Swift. Chairman Sarah Houlston welcomed all councillors and thanked Councillor Swift, who has resigned, for his service. This was echoed by the other councillors.
2. Signing of Declaration of Acceptance and submission of Members Register of Interest forms. The Declaration of Acceptance were duly signed and witnessed. It was agreed that the Candidate Expenditure forms would be filled in and returned to Councillor Houlston, who would deliver them to Ryedale House within the June 6th deadline. A hard copy of the Register of Interests would be delivered to Councillor Metcalfe; the remaining councillors will fill this in on-line.
3. Election of Chairman. Councillor Houlston was proposed as Chairman by Councillor Gough and seconded by Councillor Metcalfe, with thanks.
4. Election of Vice Chairman. Councillor Hagger was proposed by Councillor Gough and seconded by Councillor Houlston, with thanks

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1. To approve minutes of Annual Meeting, 2021. Duly approved.
2. To consider any matters arising from the minutes of 2021.

* Gateway Signs. We have received notification of a new supplier. Very kindly, ex councillor Swift volunteered to follow this up. We have received an email from Highways re: authorisation of installation.
* VAS project. This is now complete. Data is being gathered.
* It was noted that roads between Great Barugh and Kirby Misperton are to be resurfaced in May 22. It was agreed that this is long overdue.

1. To review signatories for the bank mandate. Jerry Swift will be removed. It is hoped that we will not have problems again, as last time it took many months to resolve. Councillor Hagger very kindly offered to become the third signatory.
2. To Appoint a new Responsible Financial Officer. The previous officer was Jerry Swift. Councillor Hagger has kindly taken on this role. Thanks to Jerry Swift for his work in the past and to Councillor Hagger for taking on the role.
3. To elect representatives for outside bodies. Parish Liaison – Councillor Houlston;

YLCA - Councillor Gough. Community Liaison – on hold for now.

1. Responsible Financial Officer’s Report 21/22. Janine Lee has audited the accounts; many thanks to Janine for very kindly agreeing to continue this work for our Parish Council.

The Exemption certificate is still to be returned by the PC.

The accounts will be available for the public to see according to the Notice for Exercise of Public Rights between 13th June and 22nd July.

The accounts were agreed and signed off by all present. A minute reference is required and will be supplied.

1. To Provide a synopsis of the work of the Parish Council.

* Co Option. Co-option of 2 councillors to the Parish Council.
* 20sPlenty. PC have ongoing discussions regarding supporting the 20sPlenty initiative.
* ROW. Regarding the footpath 25.10/3/3 Jerry Swift and Councillor Houlston met with Andy Hunter last August and it was agreed that a stile would be installed out of Mr Ward’s land and way markers erected. Access down the side of York House has been flagged with NYCC because it is overgrown. Jerry Swift will update us on the map modification order re: land from Mr Ward’s to Brawby bridge.
* Call for sites at RDC – sites have been submitted. The site noted in Great Barugh is owned by the Dodgson family.
* MWJP. Representation was sent from this Parish Council regarding the schedule of main modifications of the MWJP. The MWJP has now been adopted by NYCC and runs from 2015 until 2030. Key principles of interest to this parish are: definition of fracking, 3.5 km zone around national parks and AONBs, 500 metre set back between homes and well pads.
* VAS. Purchased and installed in January 2022. Jerry Swift has downloaded the information and talked us through it. He has agreed to liaise with Councillor Hagger, who will continue this work. It was agreed that the information provided so far could contribute to a valid approach to the police for help with speeding through Great Barugh.
* Gateway Signs. There is funding to install 2 of these signs in Little Barugh – ongoing project. RDC have no issue with the signs, checked Feb 2022. Additional supplier – to be contacted for quotes. Approval will be with NYCC.
* Queen’s Platinum Jubilee – Picnic on the Green. Draft flyer with illustration by Councillor Gough was approved.
* Dog Waste Bins. One to be installed in each village subject to location approval by Streetscene. Checked with RDC, Feb 22, who have stated that this is not a problem as far as they are concerned.
* Queen’s Green Canopy. Trees can be planted in the Jubilee Year. Woodland Trust provides various tree packs. The plan is to plant a spinney on the green in Little Barugh and some trees on the grass at the top of the village in Great Barugh. RDC has no issue with plans for planting on the green in LB.
* Golden Lion. Jerry Swift addressed the meeting. George Jabour, our new County Councillor, is keen to help and taking a real interest. This is an ongoing issue.
* Planning Applications. April 2021 – March 2022.

21/00579/FUL – Ms Rebecca Seidl, Stainers Farm, Little Barugh. Change of use and alteration of existing barn to include 15no stables and storage rooms. One further amendment to the application for consideration, September 2021. Approved.

21/00794/73 – Mr Gary Wagstaff, Forge Cottages, Barugh Lane, Great Barugh. Variation on condition 16 of planning approval 18/00429/FUL. Alterations to internal layouts and change one of the single garages to a double garage with loft space. Two further amendments to the application for consideration, September 2021, February 2022. Approved.

21/00991/FUL. Mr John Loftus, Fir Tree Farm, Great Barugh. Change of use and alteration of an agricultural building to form 1no 2-bedroom holiday let. Approved.

21/01221/HOUSE. Mr John Loftus, Fir Tree Farm, Great Barugh. Demolition of existing garage and toilet and erection of a single storey extension and demolition of existing conservatory and erection of a replacement garden room. Approved.

21/01293/HOUSE. Mr Ian Cooke, Long Meadow Farm, Barugh Lane, Great Barugh. Internal and external alterations to allow conversion of outbuildings to create a new kitchen/diner, utility and bathroom, to include 5no roof lights. Approved.

**Great and Little Barugh Parish Council**

**Financial Year Ending 31 March 2022**

**Profit and Loss**

Balance 31/3/21 **4194.51**

Income

Precept 4234.18

Northern Power – Wayleave 66.18

**4300.36** **4300.36**

**8494.87**

Expenditure

Brawby Village hall hire 80.00 YLCA Clerk Induction webinar 48.00

Public Liability Insurance 113.20

Jewsons salt/grit 102.00

Website hosting/domain 90.00

NYCC Supply/Install post for VAS 600.00

TWM VAS Purchase 4218.00

ICO Annual Fee 40.00

**5291.20 5291.20**

**Balance B/Fwd 3203.67**

**Followed by**

Commencement of Annual Parish Meeting; an informal opportunity for residents of Great and Little Barugh to chat to Councillors.

No residents attended the meeting.

1. Introduction to the idea of planting a spinney of trees on the green at Little Barugh and further planting of trees in Great Barugh. Photographs were available with sketches, for inspection by all present. This project is to celebrate the Queen’s Green Canopy initiative and will proceed after close liaison with residents of both villages. **The Parish Council welcomes ideas and thoughts about this project from all residents.** Further communications about this will be leafletted to all residents.

A lively and enthusiastic discussion took place among the councillors with ideas for the spinney and trees in Great Barugh. It was emphasised that the council would really like to hear from residents on this idea.

Meeting closed at 8.16 pm.