**Great and Little Barugh Parish Council.**

Minutes of meeting held on 17th August, 2022 at Brawby village hall.

Present: Sarah Houlston, Richard Hagger, Sue Gough

1. To receive apologies and approve reasons for absence.

Apology received from residents John and Ann Gillies.

1. To receive any declarations of interest not already declared under the Council’s Code of Conduct or a member’s Register of Disclosable Pecuniary Interests.

None received

2:1 To receive, consider and decide upon any applications for dispensation.

None received.

1. To confirm the minutes of the meeting held on Tuesday 1st March, 2022 as a true and accurate record.

Minutes confirmed.

3:1 To consider matters arising from the meeting held on Tuesday 1st March, 2022.

* Gateway signs. Councillors Houlston and Gough have surveyed both sites in Little Barugh and measured the spaces available for the signs. Dimensions of signs are fitting for both locations. 3 finishes for the signs are available; White, Light Oak and Dark Oak. Council voted for Dark Oak.

Councillor Houlston spoke to Colin Dowthwaite on 18/2/22 regarding placing signs on the verge of the highway – RDC have no issue with this. A new quote has arrived increasing the cost but we have leeway within the budget to cover this. Council would therefore like to proceed with this as soon as possible.

On 16/8/22 Councillor Houlston spoke to Dean at Glasdon re: new quote for 2 signs and asked for samples of the 3 finishes.

It is noted that we need permission from NYCC to erect signs. An email will be sent to Area 4 regarding this.

* Queen’s Jubilee. A total of £223.50 was raised at the Picnic on the Green. A newsletter to all residents was delivered at the end of June, 2022.
* Queen’s Green Canopy. Councillor Houlston rang Colin Dowthwaite via telephone on 18/2/22 regarding the green at Little Barugh. He confirmed that as trustees of the green, and as this is not a conservation area, we can go ahead with this project but that common sense regarding choice of trees and impact on the highway should be considered.

We will need to organise a skip to clear the ground at the identified site – the old Bonfire site. Stephen Houlston has very kindly agreed to undertake any ground levelling necessary. Adrian Kidson has kindly volunteered to help with planting. Cost of skip to be confirmed.

* Dog Waste Bins. Locations to be decided and agreed with RDC Streetscene as discussed with Colin Downthwaite on 18/2/22.

Emailed for a contact at Streetscene on 15/8/22 and on 16/8/22 Bethany Kinley is raising a worksheet for Streetscene. Locations and photos have been emailed across, and purchase of 2 bins and 2 poles arranged. Budget is £450.

* ROW issue. York House – email sent to Andy Hunter of NYCC regarding contacting the owner, Sarah Bell of Garden Cottage as her hedge needs cutting because it is impeding access.

Email from Andy Hunter on 16/7/22 stating that the issue of the missing stile and way markers is being raised with the maintenance team. He will keep us informed of progress.

Regarding the email from John Gillies, resident of Great Barugh, to Councillor Richard Hagger on the subject of ROW. The sign on the gate in the corner of the field and access. NYCC know about the problem. Parish Council has taken a look at the sign and the gateway is not the ROW. This is the reason we have been working with NYCC for months to sort out way markers for footpaths across field. Councillor Gough to reply to email from John Gillies.

Map modification order was submitted in August 2022 by then Councillor Swift.

1. Public session. To allow residents and members of the public to make representations, ask questions and give evidence in respect of any items of business.

Nothing received. No public present.

1. To consider and decide upon the following planning application/s:

None received.

1. Agenda items.
* Village green, Little Barugh. Issue of abandoned vehicles on the green. George Jabbour spoke with NYCC regarding this issue. They have no jurisdiction but can help with advice regarding installing wooden posts. Contacts regarding help with abandoned cars are police and environment agency. The possibility of writing a polite letter to residents about parking on the village green was discussed.

It was noted that there had been a tent camped on the village green overnight on August 22nd. Clear evidence of this was photographed by Councillor Gough but the report was made after the camper/s had departed.

* VAS. New data was presented by Councillor Hagger, which indicates a real problem with speeding through Great Barugh. The data provides a solid body of evidence with which to pursue the problem. Council discussed what to do next and will look into this issue, finding out who to contact etc. The VAS will be left in its current position until September.
* Parish Council protocol. Do we email residents automatically? Is this the best democratic way to inform residents of PC business given that many residents are not on our email list and some are not connected to the internet. After discussion, it was decided that in the interests of equality, meeting notices should be put on noticeboards on yellow paper, to ensure high visibility.
* Bank Mandate. Councillor Houlston contacted Barclays Bank on 28/7/22 and was told there are new forms to fill in. Councillor Hagger will fill in his form to be added as a signatory to the account. Ex councillor Jerry Swift will then be removed from the mandate and Councillor Hagger added. ID verification required. A passport can be used if done by smartphone via a direct call. Papers to be posted.
* Parish Portal. Sign ins for Councillors Hagger and Gough to be arranged. Nigel Fowler 01609 780780. Reported on the portal: water course barrier on road to Great Barugh outside Little Barugh, bent 30 mph sign in Little Barugh, pushed stone village sign in Little Barugh. Councillor Houlston will contact Area 4 for advice. Councillor Hagger will help other councillors with reducing photographs to make them easier to send via email!
1. Parish Correspondence. Councillor Gough updated council on recent YLCA opportunities and stated that any councillor wishing to have further information could let her know and she would email them across.
* Email to Councillor Hagger from John Gillies re: ROW. Dealt with in matters arising. Councillor Gough to reply to John Gillies.
* Email from Daniel Flowers Solicitors, received 16/8/22, to Chairman Houlston and Councillor Gough re: meeting about Golden Lion Public House on 7/7/22. Acknowledgement sent today by Clerk. Update from Councillor Houlston re: conversation with George Jabbour. No further action at this time, we await further correspondence.

Meeting closed at 8.19 pm.