**Great and Little Barugh Parish Council.**

**Draft** Minutes of meeting held on 3rd May, 2023, 7pm, Brawby village hall.

Present: Sarah Houlston, Richard Hagger, Sue Gough, Richard Metcalfe

1. **To receive apologies and approve reasons for absence.**

Apologies received from Mr Mrs Gillies

1. **To receive any declarations of interest not already declared under the Council’s Code of Conduct or a member’s Register of Disclosable Pecuniary Interests.**

Sarah Houlston declared an interest in respect of item no.5, this interest is already covered by her declared interest on-line.

**2:1 To receive, consider and decide upon any applications for dispensation.**

None received.

1. To confirm the minutes of the meeting held on 13th December, 2022, as a true and accurate record.

Minutes approved.

**3:1 To consider matters arising from the meeting held on 13th December, 2022.**

 ROW, Wagstaff’s wood. No actions taken. RDC have had paperwork for 6 months. Email to be sent, with George Jabbour copied in, in the hope that this matter can be brought to a satisfactory conclusion.

 Rails on Brawby bridge footpath. This was reported to us by resident Adrian Kidston and was originally raised on 2020/2021. No work was ever done. Councillor Houlston has reported the issue with this historic reference and has had no response. It should be noted that this bridge is not within our parish boundaries.

 Community Grant. £1652 in our account. Councillor Houlston has researched gazebos. After discussion, it was agreed further research is required. Storage of any marquee or gazebo will be difficult.

 Gateway Signs. Councillor Houlston emailed Andrew Stanton, who has replied regarding a site visit to Little Barugh. Dates were discussed. Councillor Houlston will email AS to confirm.

 Coronation. The purchase of 25 mugs was discussed as a sensible number to gift to children in the villages. £100 towards the celebrations at Kirby Misperton village hall has been passed to KM Parish Council and village hall committee. We are well within our budget. Plants for the village planters was discussed and agreed. Councillors Houlston and Gough to purchase and plant.

 PC Newsletter. Thanks to Peter Gough for arranging the printing. The newsletter contained information about the upcoming coronation afternoon tea, Parish Council protocol and the planting of a Lime tree for the late Queen’s green canopy/jubilee, on the village green at Little Barugh.

 Portal. Councillor Gough will make arrangements to meet with Karen Garrett to make the changeover.

 White lines have been painted at the top of the road in Great Barugh. Pavements in GB are being repaired. It was noted that planning for Sunflower Cottage has been approved.

1. **Public session.** To allow residents and members of the public to make representations, ask questions and give evidence in respect of any items of business.

There were no representations made, no members of the public were present.

1. **To consider and decide upon the following planning application/s:**

Planning Application No: 23/0O290/HOUSE, Applicant, Mr Weir, Erection of single storey conservatory to south elevation, Copper Lodge, Barugh Lane, Great Barugh, Malton, YO17 6UY.

The Parish Council has no issues with this application. Councillor Gough will email this to Planning at YC. on 4/5/23.

APPLICATION NO: 23/00320/FUL

APPLICANT: Mr and Mrs S Houlston

DESCRIPTION: Change of use of agricultural barn to form 1no. one

bedroom dwelling for holiday accommodation, the

erection of a single storey side extension with timber

cladding and associated parking and landscaping

LOCATION: Barn Off Wandale Lane Great Barugh Malton North

Yorkshire

CASE OFFICER: Kevin Riley

Councillor Houlston left the room. Councillor Hagger chaired this item. The council carefully considered this application and concluded that there were no issues with the application.

Councillor Houlston returned to the room.

1. **Agenda items.**

State of roads through our villages caused by HGV movements for the Normanby Manor development. Raised verges are being damaged, edges of newly repaired and resurfaced roads are being broken away, resulting in more new pot holes. One resident has noticed a crack in their roof caused by vibrations of the HGV movements.

Pig units at Normanby Manor development – there are 2 more applications for this development to do with a grain shed/general livestock buildings. This means further traffic and HGV problems through the villages, further badly churned up gateways and verge and pot hole problems.

These matters were discussed at length and the decision was made to write a letter to Highways and Planning departments to voice our concerns about the lack of regard for the frequency of vehicle movements, vibrations, damage to roads, gateways and verges, that was taken into consideration at the planning stage of this development. This development is undoing all the good work that was carried out on our roads last year and we have worries regarding the infrastructure of our two villages.

Draft letter re: parking on the green in Little Barugh. This was approved. Councillor Gough will deliver the letter.

Parish Correspondence

Code of Conduct and complaints form. We will not be adopting the one issued as we have already looked at this in great detail and have written our own, which Mr Jerry Swift went through very carefully when he was a member of the Parish Council. We therefore have a working Code of Conduct as well as a Standing Order.

CIL NALC. Councillors Houlston and Gough responded and asked questions as it was felt that clarification was needed. In general, the concepts outlined were agreed with.

Infrastructure Levy. Niether Councillors Houlston or Gough believe we have the expertise to answer the questions posed in this document. It does not seem to be relevant to small parish councils. As a parish council, we decline to respond as we have no meaningful contribution to make. We do not have the time, nor do we see that we receive any benefit from responding.

Register of interests form. Councillors who wish to check their forms or make ammendments to these, need to go online to do so. The deadline is May 26th. Councillor Hagger will assist councillor Metcalfe to do so

**Meeting closed at 8.10pm.**