**Annual General Meeting of**

**Great and Little Barugh Parish Council**

Minutes of Annual Meeting, 7pm, Tuesday 30th May, 2023, at Brawby village hall.

1. **Election of Chairman, proposed and seconded by Council members. Signing of declaration of office.** Councillor Houlston was proposed as Chairman by Councillor Gough and seconded by Councillor Hagger, with thanks.
2. **Election of Vice Chairman, proposed and seconded by Council members, signing of declaration of office.** Councillor Hagger was proposed by Councillor Gough and seconded by Councillor Houlston, with thanks.

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1. **To receive apologies and note attendance of councillors and welcome councillors**. Apologies received from Mrs Joan Messham, Jan Greenway, and Mr Jerry Swift. Residents present: Jan Clarkson, Peter Gough, Suzanne Everett, Judy French, Steve Crabb and ‘Beig’. Councillors present: Chairman Sarah Houlston, Councillor Sue Gough, Councillor Richard Metcalfe and Vice Chair Richard Hagger.

Chairman Sarah Houlston welcomed all councillors and members of the public.

1. **To approve minutes of Annual Meeting 2022**. Duly approved.
2. **To consider any matters arising from the minutes of 2022.**
* **20’sPlenty.** Has PC support, no reply to email sent some time ago requesting to join the scheme. A recent email has been received from the organisation with a survey that anyone can fill in, contact PC if interested. PC will complete the survey and email again.

**Gateway Signs**. Ongoing. A new quote from Glasdon was received in August 22nd. One location for a sign has been turned down by highways Area 4. The Parish Council were due to meet on site in May 2023 but unfortunately, we did not receive a reply to our confirmation of the date. We will reschedule the site meeting.

* **ROW 25.10/3/3.** Update of 16/7/22 regarding the issue of missing stile and way markers being raised with the maintenance team via Andy Hunter of NYCC. The map modification order was submitted in September 2022. No further update has been available. Email to be sent.
1. **To review insurance and subscriptions to other bodies**. The Parish Council is insured with Zurich and has a subscription with YLCA, which Council is happy to continue with.
2. **Responsible Financial Officer’s Report for 2022/23.** Many thanks to Jannine Lee for undertaking our internal auditing. Councillors agreed the report and it was duly signed.
3. **To Confirm notice of public rights, 5th June, 2023 to 14th July, 2023.** Notices will be placed onto village notice boards, giving anyone an opportunity to request to see the PC accounts, should they wish to do so.
4. **To review planning applications for 2022/23.**

Application 22/01136/HOUSE, Mr and Mrs Weir, Copper Lodge, Great Barugh. Erection of single storey side extension. Withdrawn.

Application 22/01309/HOUSE, Mr Bryan Johnson, Sunflower Cottage, Little Barugh. Change of use of store room to a garden room with 2 no. roof lights in south elevation. Approved.

1. **To provide a synopsis of the work of the Parish Council during 2022/23.**
* **Picnic on the Green** to celebrate the late Queen’s Platinum Jubilee. £223.50 raised through donations for tea and cake plus plant sales, to support the defibrillators installed by Barugh Community Group.
* **Queen’s Green Canopy**. A tree was planted on the green in Little Barugh in January 23. A Tilia Platyphyllos, which is a native tree that flowers early producing welcome pollen for insects.
* **Dog waste bins**. Installed in August 2022, one bin for each village.
* **Rural Community Grant.** Applied for in order to provide funds for the hire of portaloos and for the purchase of a marquee. Grant of £1652 received.
* **Rights of Way** – south of the village sign. CAMS issue numbers 7261 – electric fence and hedge across the path. Electric fence was removed in August/September. Vegetation was cut back to allow ease of access re: email from Rob Light NYCC dated 6th January, 2023. All resolved by January 2023
* **Route 25.41/8/1 – Brawby bridge**. This has been ongoing since 2020. It was reported on the definitive map of public rights of way. The bridge has been inspected and repairs to the handrail carried out. NYCC intend for the bridge to be redecked when time and resources allow. PC will receive a further update once this has been completed. An email was received from Alicia Atkinson of NYCC on 19th May, 2023.
* **Public Meeting.** George Jabbour, our NYCC councillor called a public meeting on 7th July, 22, for discussion on the closure of the Golden Lion and the lack of local community facilities. George also invited those present to voice other concerns they may have. Great and Little Barugh Parish Council raised our concern over the state of pavements in Great Barugh and the issue of abandoned vehicles on the green in Little Barugh. (Footways in GB have since been repaired and the vehicles removed from the green in LB).

**Formal meeting closed at 7.11 pm**